

EXECUTIVE SECRETARIAT
ROUTING SLIP

TO:		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR		X		
4	D/ICS				
5	DDI				
6	DDA	X			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt		X		
13	D/Pers				
14	D/OLL				
15	D/PAO				
16	SA/IA				
17	AO/DCI				
18	C/IPD/OIS				
19	NIO				
20					
21					
22					
SUSPENSE		Date			

Remarks To # 6: For direct response please. Note
FY 84 data requested by 21 Feb 85.

Executive Secretary

11 Jan 85

Date

Central Intelligence Agency



Washington, D.C. 20505

24 January 1985

MEMORANDUM FOR: Assistant Administrator (K)

FROM:

Procurement Executive

SUBJECT: Microcomputer Inventory

REFERENCE: Memorandum from GSA to Heads of Federal
Agencies, dated 4 January 1985,
Subject: same as above

Under section 3(e) of the CIA Act of 1949, as amended, this Agency is not subject to the provisions for FPMRs relating to the procurement of ADP equipment. Also, section 102(d)(3) of the National Security Act provides that the Director of Central Intelligence is responsible for the protection of the Agency's sources and methods. In view of these two acts, it would be inappropriate for the Agency to provide the information requested in referenced memorandum.

OL/PMS (24 Jan 85)

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OL 5003-85

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EXECUTIVE SECRETARIAT

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SUSPENSE

Date

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FY 84 data requested by 21 Feb 85.

Executive Secretary

11 Jan 85

Date

3637 (10-81)

15 JAN 1985

Date 17/11/85

ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. D/LOGISTICS		
2. AEO	iw	11/15
3. EO	gm	16/1
4. DD/L		
5. O/PMS - Action flo.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS *July: our record indicates that PMS report to a similar #1 - FOR ACTION query last year. John*

(PLS PREPARE DIRECT RESPONSE WITH A DROP CY TO ER AND EO/DDA.)

NOTE TO D/OL: See OL 5022-84 (DDA 84-16 March 84 - our 1984 reply which said CIA is exempt. Ed.)

SUSPENSE: 21 FEBRUARY 1985

cc: D/DATA PROCESSING

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

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5041-102

☆ GPO : 1983 O - 381-529 (301)

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

General
Services
AdministrationOffice of
Information Resources
Management

Washington, DC 20405

Executive Registry

185-107



JAN 4 1985

DD/A Registry

05-0128

Honorable William J. Casey
Director
Central Intelligence Agency
Washington, DC 20505

Dear Mr. Casey:

The impact of the acquisition and management of microcomputer technology is a major concern. OMB and other estimates predict that as many as 500,000 microcomputers may be purchased by Government by 1990. Central and line agencies will require microcomputer acquisition information for several years, until the growth curve stabilizes.

Last year Federal agencies cooperated with GSA in surveying their FY 1983 microcomputer acquisitions. The survey indicated that large amounts of microcomputers are entering Government though not at the pace that had been projected. About 8,000 units costing nearly \$35 million were reported in the FY 1983 survey.

Agencies are requested to submit their FY 1984 microcomputer procurement data in the same format and using the same methods as FY 1983, as follows: vendor name, make and model designation of microcomputers with a purchase price of \$10,000 per unit or less, total quantity, and total purchase price. (Leased equipment and special purpose equipment that is excluded from the definition of ADPE in Section 101-35.202 (b) of FPMR Temporary Regulation F-500 should not be reported).

The suggested format for this information is as follows:

Vendor	Make and Model	Total Quantity	Total Purchase Price
Retail Inc.	Brand 123A	5	\$ 25,000
Brand Inc.	Brand 123A	50	250,000
Brand Inc.	Brand 123X	50	500,000

Do not report "GSA" as a Vendor. The Vendor is the business that sold the units to your agency whether a retailer, wholesaler or manufacturer. Please report the brand name of the units as Make.

The definition of a microcomputer for reporting purposes is as follows:

Any microprocessor based work station capable of independent use--including standalone and networked "personal computers", "professional computers", "intelligent terminals", word processors, and other similar devices--costing less than \$10,000 per unit, but excluding peripherals and separately purchased software.


For reporting convenience agencies need not distinguish as to keyboards, view screens, internal disk drives, internal modems, internally added options (such as "cards" that add memory), manual input devices such as "mice" and pads, and "bundled" software. This means units usually may be reported in whatever configuration they were purchased.

If the prices of microcomputers in a system are not separately identifiable, report either an informed estimate or, as a last resort, the average price per workstation of the entire system. Agencies should not report peripherals and shared devices such as printers, copiers, protocol converters, archival memories, external modems, other interface devices and cabling for networks. Do not report leased equipment. Do not report items costing over \$10,000.

Please submit FY 1984 data by February 21, 1985, to the Office of Federal Information Resources Management (KHEE), General Services Administration, GS Building, 18 & F Streets, NW, Washington, D.C. 20405.

Should you have questions, contact either Terry P. McNair, Chief, Federal Equipment Data Center (KHEE), GS Building, 18 & F Streets, NW, Washington, D.C. 20405, telephone FTS/202 566-1284. Information copies of this letter have been sent to agency designated officials for IRM.

Sincerely,

for 
FRANK J. CARR
Assistant Administrator